

Regulations for Mandatory English Course Grading and Placement of National Taipei University of Nursing and Health Sciences

1. To improve the English proficiency of students, the National Taipei University of Nursing and Health Sciences (NTUNHS) established the regulations below according to the mandatory English grading program approved by the Academic Affairs Meeting (7 October 2008 and 6 November 2012).
2. Students in the four-year technical program shall take the mandatory English program for three semesters and fully complete eight credits in total. Students in the two-year technical program shall take the mandatory English program for one semester and fully complete two credits in total.
3. Freshmen in the four-year technical program and the two-year technical program and transfer students shall participate in the English placement test; the results of the test shall serve as the basis of placement for the abovementioned students during the school year. Students with same level but in different classes may not transfer to other classes. Students who failed to participate in the placement test may not participate in the make-up exam except for taking leaves in advance (with relevant certification in writing) or taking leaves afterward by submitting relevant certification in writing; also, students of these sorts will be placed in the class with the highest level and may not apply for degrading or transfer.
4. From the 2012 school year, students in the four-year technical program shall have lectures classified into four levels (Table for Level of English Proficiency in Four-Year Technical Program of National Taipei University of Nursing and Health Sciences) on a college basis. Requirements of classification and placement are subject to relevant requirements for course-taking of NTUNHS; when the number of students enrolled fails to reach the minimum number of students for class-opening of NTUNHS, classes may be combined for class-opening cross colleges. For students with English credit waiver, retaking, or transfer, suspended, or students of school transfer, suspension, and resumption, when the number of students enrolled failed to reach the minimum number of students for class-opening of NTUNHS and the class-opening is required, a sign-off petition shall be otherwise submitted.
5. Students of advanced standing, school resumption, and credit-retaking students are not required to participate in the English grading exam of NTUNHS; except for

students of advanced standing, the placement of students above shall comply with the review requirements for such students stated by NTUNHS.

6. After completing all the mandatory English courses in the first semester, students in the four-year technical program shall comply with all requirements for upgrading :
 - a 、 Students who applied for upgrading shall take the course one level higher than the course grade they took initially.
 - b 、 Students shall have the top three markings (including students having the same ranking) of the semester in class for the English course.
 - c 、 Students who intend to upgrade shall complete the initial course in the semester; no application for upgrading will be accepted during the semester.
 - d 、 Students who intend to upgrade shall submit their applications during winter or summer vacation. Students shall complete the application procedures latest by noon on the Friday two weeks before school opening of the following semester, and they shall not add or drop the courses they intend for upgrade.
 - e 、 English Teaching Section of the General Education Center is the responsible unit for reviewing the qualification of students who intend to upgrade.
7. English Teaching Section of the General Education Center is the responsible unit for establishing systems related to grading and placement.
8. Unaddressed matters in the regulations shall be subject to relevant requirements of NTUNHS.

The regulations are implemented after being approved at the **meeting of the General Education Center**; the same shall apply upon any amendments.